



November 2009

Call for Nominations for the 2010-2013 IFUW Board of Officers and Standing Committees

The IFUW Board of Officers invites national federations and associations (NFAs) to nominate qualified, experienced candidates for the following:

- IFUW Board of Officers - President, four Vice-Presidents, Treasurer
- Committee for the Award of International Fellowships, Finance Committee
Membership Committee, Resolutions Committee, Status of Women Committee

There will be a separate call for the Assistant Treasurers and IFUW Special Committees.

PROCEDURE

To nominate one or more candidates, a national federation or association must

- Obtain the consent of each candidate it wishes to nominate
- Complete the [nominations form](#) and return it to IFUW Headquarters **no later than 5 February 2010**;
- Give each candidate a copy of the [candidate information](#)
- Ensure that each candidate completes and returns the applicable [biographical data form](#) and a photograph to noms@ifuw.org **no later than 5 February 2010**

All nomination material may be downloaded from <http://www.ifuw.org/nominations>.

RESTRICTIONS

NFAs may propose as many candidates as they wish from any of IFUW's national affiliates, but not more than one candidate from an NFA for the same committee. IFUW Headquarters will inform national federations and associations if any of their members are nominated by another NFA. **If your NFA wishes those currently serving to continue, you must nominate them again.**

QUALIFICATIONS NEEDED

- leadership or governance experience and recent experience related to the positions for which they are proposed – see the [board and committee descriptions](#)
- **suitable knowledge** for the position for which they are proposed by virtue of their **recent** professional or volunteer **experience**
- the ability to work in a team
- the skills necessary to take responsibility for an allocated portion of work
- leadership experience if they are being nominated for the role of convener of a particular committee in addition to their experience related to the committee
- a working knowledge of English (the working language of IFUW)
- a **commitment** to attend **all** meetings of the group for which they are nominated and to work regularly throughout each year, reading material, preparing reports and corresponding by email in a prompt, timely manner
- regular, reliable access to email

International Federation of University Women

Fédération Internationale des Femmes Diplômées des Universités

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E-mail: ifuw@ifuw.org Website: <http://www.ifuw.org>

LISTS OF CANDIDATES

Lists of candidates for the Board of Officers and the Standing Committees, along with biographical information, will be posted on the IFUW website in February 2010. **Candidates who have not submitted a biographical data form by 5 February 2010 will be omitted from this list and will not be eligible for election or appointment.**

POLICY ON CAMPAIGNING

It is IFUW's established policy and practice that there should be no campaigning in support of candidates or by the candidates themselves.

ELECTION AND APPOINTMENT OF CANDIDATES

- Elections will take place during the 30th IFUW Conference in Mexico City from 5-9 August 2010.
- The Board of Officers will be elected by the delegates to the 30th Conference. National affiliates unable to be represented in Mexico City will be able to vote for the Board by postal ballot.
- The Finance Committee, Membership Committee and the Status of Women Committee will be elected during the Conference by Members of the 91st Council.
- The Assistant Treasurers will be appointed by the 91st Council.
- The Committee for the Award of International Fellowships and the Resolutions Committee will be appointed by the Board of Officers and announced during the Conference.

TRAVEL GRANT POLICY

Committee members receive a travel grant of 30% of the return economy airfare for attending scheduled committee meetings, usually held either in Geneva or at the conference site. Conveners receive 50% for attending committee meetings and Councils. Members of the Board and Assistant Treasurers receive 90% for board meetings and Councils. There is no allowance for accommodation or meals, except for the President, whose accommodation is paid.

The Board of Officers encourages all national federations and associations to propose qualified candidates. A special [flyer](#) is available to help advertise this opportunity to your members.

***Note:** The rules for the election and appointment of the IFUW Board and Standing Committees can be found in IFUW Constitution Article VII and By-laws 4, 13, 22, 23, 26, 27 and 30.*