



CIRCULAR 13/2007  
May 2007

TO: Presidents, CIRs and Secretaries of Associate National Federations and Associations and Associate Members

FROM: IFUW Headquarters

SUBJECT: Credentials for Non-voting Representatives to the 29th IFUW Conference, 88th IFUW Council and 89th IFUW Council, Manchester, 10-16 August 2007

**Action needed by the CIR by 1 July 2007**

- **Accreditation of delegates to the 29th Conference**

The 28th IFUW Conference will open on the evening of 10 August and continue through 16 August.

Each associate national federation or association and associate member may accredit one representative to Conference with the right to speak but not to vote, provided all dues owed to IFUW, up to and including those payable on 1 January 2007, have been paid or special arrangements have been made.

- **Accreditation for the 88th and 89th IFUW Councils**

The 88th IFUW Council will meet all day on Friday 10 August. The 89th IFUW Council will meet in a half-day session on the afternoon of Thursday 16 August.

**PLEASE NOTE:** The 86th Council will start at 9.00 on Friday 10 August, so Council Members should plan to arrive in Manchester the day before.

Each associate national federation or association and each associate member may accredit one representative to the Council with the right to speak but not to vote, provided all dues owed to IFUW up to and including those payable on 1 January 2007 have been paid or if special arrangements have been made.

The choice of Council Member (CIR, President or other member) is the decision of each national affiliate. No travel reimbursement is paid to these Council Members.

- **Credentials Statement** (*sent to CIRs only*)

Each CIR will receive a copy of the credentials statement.

Your CIR should complete the credentials statement with the name of the your representative at the 29th IFUW Conference and your Council Member(s) for the 88th and 89th IFUW Councils. This copy should be signed by two of your national officers and returned to IFUW Headquarters by post or fax as soon as possible, **but no later than 1 July 2007**. The form may be scanned and sent to IFUW Headquarters as an e-mail attachment, provided that the names and signatures are legible.

Your CIR should give a copy of the credentials statement to the leader of your delegation to bring with her to the Conference to give to the Credentials Committee at registration.

If there are any changes in your delegation, you must notify IFUW Headquarters immediately. You must also give a corrected version of the credentials statement, signed by two national officers, to the head of your delegation to bring with her to give to the Credentials Committee at registration.



Thank you for your cooperation.

We hope that every IFUW affiliate will be represented in Manchester and that many of your members, in addition to your official delegation, will plan to attend!

If you have questions, please contact [ifuw@ifuw.org](mailto:ifuw@ifuw.org).