



## **IFUW Board and Committee Meetings Geneva, 8 to 13 February 2007**

The IFUW Board of Officers, Finance Committee and Status of Women Committee will meet in Geneva in February 2007. The dates are as follows:

Board of Officers	8-13
Finance Committee	10-12
Status of Women Committee	9-12

Members of IFUW national federations and associations (NFAs) and international members are welcome to attend as observers. A preliminary list of points for discussion is included on the next page. Depending on the numbers, a special question-and-answer session and an advocacy-related activity may be added. Observers will be asked to pay a small administrative fee of 40 Swiss francs. As it is a conference year, members who can travel to only one IFUW event are encouraged to attend the 29<sup>th</sup> IFUW Conference in Manchester from 10-16 August 2007.

We will be using a new venue and hotel for the meetings this year. The Board of Officers will meet at IFUW Headquarters, 10 rue du Lac. The Committees will meet five minutes away at a conference centre, l'Espérance, 8 rue de la Chapelle.

Spacious rooms with kitchenettes have been reserved for IFUW at the Sagitta Hotel, 6 rue de la Flèche, just across from the meeting venue. The hotel is on a main tramline and is easily reached from both the airport and train station by public transport. Space is limited. IFUW Board, Committee Members and observers are encouraged to book early by returning the reservation form to IFUW Headquarters as soon as possible. The prices per room are as follows:

Standard Single	CHF 125
Larger Single with sitting area	CHF 150
Standard Double with two beds	CHF 150
Suites (up to 3)	CHF 220

Limited parking will be available at a cost of CHF 20 per night. If you wish to reserve a space, please indicate this on your reservation form.

A special group dinner will be held on Saturday evening, 10 February at the conference centre. The price will be 55 Swiss francs per person. The cost for Board and Committee Members who wish to attend will be deducted from their travel grants. Payment options will be sent to observers and anyone wishing to bring a guest; these will need to pay for the dinner in cash upon arrival in Geneva.

A map and further details will be sent to participants closer to the time.

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Please note: the IFUW Membership Committee, Resolutions Committee, Special Committee for Project Development and Special Committee for the Hegg Hoffet Fund will meet in Manchester, England prior to the Conference.

Preliminary Points for Discussion  
IFUW Board and Committee Meetings  
Geneva, 8-13 February 2007

**Governance**

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**1. Finance**

- Results of the Written Vote of Council to approve the 2004 accounts
- Current financial situation, including NFAs in arrears with dues
- Review of the 2006 Accounts
- Review of the 2007 budget
- Long-range planning for 2008-2010
- Proposed dues structure
- IFUW financial policies

**2. Strategic Planning**

- Update on implementation of IFUW priorities 2006-2007
- Update on implementation of the Task Force recommendations
- Preparation of an NFA consultation on IFUW priorities 2007-2010
- Update of the IFUW Communication Plan

**3. Constitutional issues**

- Review of proposed amendments

**4. Other issues**

- Completion of the review of structure and functions of IFUW's Board and Committees, including mechanisms for addressing non-performance of duties
- Review of existing IFUW policies and preparation of an on-line policy manual

**Programme**

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**5. IFUW Programme for Action**

- Update on activities 2004-2007
- Launch of the 2007-10 theme, including brochure and web materials

## **6. International Advocacy**

- Application for change in ECOSOC status
- Possible consultative status with the World Health Organization (WHO)
- Follow-up to the World Conference on Higher Education
- Report on the World Urban Forum, "Education for Sustainable Development"
- International Women's Day Activities 2007
- Guidelines for selection of IFUW special representatives to UN meetings
- IFUW participation at the Commission on the Status of Women (CSW)
- IFUW participation in the Women's Worlds Conference 2008
- Joint advocacy efforts with Project Five-O

## **7. IFUW International Fellowships**

- Update on 2005-2006 competition
- 2008-2008 competition, including on-line application
- Review of the Fellowships Programme

## **8. Bina Roy Partners in Development Programme (BRPID)**

- Update on 2006-2007 participation
- Review of the programme, including survey results

## **9. Hegg-Hoffet Fund**

- Update on 2007 grants
- Revision of the Committee's working rules and mandate

## **10. Other Programmes**

- Imagining Ourselves
- Recognition of Outstanding Women

## **Membership Services**

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### **11. Affiliation requests**

- Results of Written Votes of Council on a change of status for the Turkish Cypriot Association and admission of the Scottish Federation of University Women
- Other applications for affiliation
- Update on international member programme

### **12. 29<sup>th</sup> IFUW Conference – Manchester**

- Confirmation of programme and final details
- Individual board assignments, including session chairs
- Enrolment update

- Review of budget
- Interdisciplinary seminars
- Workshops, including Board-organized workshops
- Nominations, including recommendation on appointments
- Resolutions
- Training session
- Appointment of conference functionaries
- Conference documentation
- Board & Committee reports to Council and Conference
- National Affiliates Report
- Regional groups
- Arrangements for guest speakers

### **13. Publicity and Fund-raising**

- Fund-raising
- IFUW Leaflet 2007

### **14. 30<sup>th</sup> IFUW Conference - 2010**

- Review of bids

## **Administrative Support**

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### **15. Update on Headquarters**

- Confirmation of programme and final details

### **16. Involvement of Volunteers**

- New leaders section of the website