

TO: Presidents, CIRs and Secretaries of National Federations and Associations (NFAs)
FROM: Marion Minis, Workshops Coordinator
SUBJECT: **Call for Workshops - 'Women: Agents for Change'**
29th IFUW Conference, Manchester, Britain, 10-16 August 2007

Dear ladies,

This to inform you that there will be two half days set aside for workshops at the Manchester Conference in August 2007.

General Information

The workshops should address one of the themes from the current Programme for Action "*Women: Agents for Change, Education, Information Society, Human Security and Peace*" - see www.ifuw.org/programme. A list of suggested topics is included in this circular, although we also welcome your ideas. Another good resource is the MDG Toolkit – see <http://www.ifuw.org/circulars/mdg-toolkit.pdf>.

Each NFA is welcome to propose up to **four (4)** workshops for consideration. **The deadline for submitting proposals is 31 December 2006.**

Priority will be given to **multi-affiliate workshops** - those presented jointly by two or more NFAs. IFUW Conferences offer opportunities to discuss common issues from an interdisciplinary and multi-cultural perspective. It is desirable that workshops be planned with presenters and/or planners from more than one country, if possible. If requested, the Workshops Coordinator will assist with linking presenters with similar topics so that partners can plan and work together.

Important: Members must send all proposals to their national headquarters using the special form available at <http://www.ifuw.org/ifuw2007/workshops/workshops-form.doc>. IFUW will not accept any proposals direct from members.

Preparing a Workshop

Workshops should be **interactive**, with audience participation and discussion; they are not intended to be long presentations. The total length of each workshop will be two hours.

All workshop presenters should read the '**General Information on Preparing a Workshop**', a guide to creating a successful workshop <http://www.ifuw.org/ifuw2007/workshops/guidelines.pdf>

Funding

All workshop presenters must pay the Conference enrolment fee, plus all travel, accommodation and subsistence costs. Please note that the IFUW cannot assist in any way with procuring funding for workshop presenters. Members should approach local sources for funding. Letters of acceptance will be sent to all presenters for use in grant applications.

Before submitting a proposal, presenters should be reasonably sure of attending the Conference and obtaining the necessary visas. We advise you to look at the **visa Information** on the conference website – www.ifuw.org/ifuw2007/geninfo.htm#visas.

Practical Arrangements

- The workshops will be held at the University of Manchester.
- Each workshop will be presented once and should last a maximum of two hours
- Each workshop room can have up to maximum of 40 participants, including the workshop leaders themselves.
- Flip charts and overhead projectors will be available
- No PowerPoint facilities will be available!
- Seating is not fixed; workshop leaders can rearrange the seating as they wish.

Procedure & Deadline

1. CIRs are asked to disseminate this information to all branches and members and to encourage the submission of workshop proposals to their national headquarters. Please encourage first time leaders and young members to submit proposals, so that they may have the opportunity of being contributors to an international conference.
2. Each NFA may submit up to **FOUR** workshop proposals, whether this is in the role of lead planner or as a partner with another NFA.
3. **Multi-affiliate workshops** should have one lead planner and one or more NFA partners involved in the planning and presentation of the workshop. This will require early contacts with other NFAs to identify partners. The Workshop Coordinator will maintain a registry by thematic grouping of those interested in working with a member from another NFA and will help identify possible partners to work together.

The lead planner and partners should work together to complete the application form. Each should submit a copy to her NFA.

If you wish to organize a multi-affiliate workshop, but have not yet identified a partner, please contact Marion Minis – mminis@xs4all.nl.

5. National federations and associations must submit all proposals **before 31 December 2006** using the on-line form to be found at www.ifuw.org/ifuw2007/workshops2. Anyone having problems should contact IFUW Headquarters.
6. **Acceptance of Workshop Proposals will be made after 15 January 2007.**
7. In case of questions, please contact Marion Minis (mminis@xs4all.nl) or the IFUW office (ifuw@ifuw.org) for assistance.

Remember, workshops can be fun, an opportunity to meet members from other countries and an opportunity to discuss issues of common concern.

Thank you for your assistance in communicating this information to all members and for encouraging members' issues of common concern.

Best wishes,

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Suggestions for workshops, IFUW Manchester 2007

Presenting a workshop can be fun! Maybe you have already found a suitable subject for a workshop. We suggest you choose a subject related to one of the three themes of the IFUW Programme for Action, **Women Agents for Change**: 1. Education, 2. The Information Society, and 3. Human Security & Peace. For more information have a look at www.ifuw.org/programme.

Below you'll find some suggestions for workshop topics.

1. Education

- Lifelong education
- Gendering education
- Education and technology
- Education for employment and economic independence
- Education for leadership and decision making
- Strategies for empowerment
- Women as role models (social, economical and political)
- Career planning
- Cross cultural competences
- Balancing Work & Family life
- Health / gender education
- Female leadership (social, economical and political)
- Mediation and post-conflict education
- Financially planning your future
- Legal illiteracy
- Women as economic actors
- How to do, training & demonstration workshops
- Education to raise economic, legal, technological and environmental awareness
- Education for sustainable development

2. Information Society

- Access and use of new technologies
- Multi media communications
- Training, how to do & demonstration workshops
- Communication technology
- Empowering women in science, technology and engineering
- Non linear learning
- Virtual / open university and distance learning
- Digital communities
- ICT and education
- ICT and human security and peace
- Strategies for advocacy
- ICT as medium for planning the future
- Monitoring actions of governments to ensure access to ICTs
- Public protection from cyberspace crime
- Freedom of information

3. Human Security and Peace

- Effects of globalization on the peace process / human security
- Human security for vulnerable people
- Child labour
- Refugees
- Trafficking and exploitation of women/children;
- Aging / the position of older women in society
- Health (including HIV/AIDS)
- Dating on the internet
- Female leadership
- Women as entrepreneurs
- Creating family friendly working places
- Work / life balance (the rush hour)
- Culture of tolerance in families and communities
- Network building for peace and security
- Access to water (water management)
- Protection of natural resources
- Sustainable development
- Advocacy at local, national level
- Training, how to do & demonstration workshops
- Genetic manipulations
- Women in positions of power and decision making
- Peace & promotion and protection of human rights
- Women as actors in the prevention and resolution of conflicts and in peace-building
- Equal participation in process of peace and security
- Individual freedom versus national security
- Cybercrime
- Strategies for empowerment
- Planning your life and career
- Cultural diversity;

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