



To: National Presidents, CIRs, Secretaries and Treasurers
From: IFUW Headquarters
Subject: Credentials for Voting Delegates, Alternates and Council Members to the 30th IFUW Conference, 90th IFUW Council and 91st IFUW Council, Mexico City, 5-9 August 2010

ACTION NEEDED BY THE CIR BY 15 JULY 2010

Accreditation of delegates to the 30th Conference

The 30th IFUW Conference will open on the morning of 5 August and continue through 9 August.

Each national federation or association is entitled to one or more voting delegates in accordance with Article VI.2 of the IFUW Constitution. There can be as many alternates as there are delegates.

The number of delegates and alternates to which your NFA is entitled can be calculated using the table below, based on the number of paid up members as of 31 December 2009.

Voting cards will be distributed by the Credentials Committee **ONLY** to NFAs that have fully paid all dues owed to IFUW up to and including the year of the Conference, or if special arrangements have been made.

If your NFA is unable to send the full number of delegates to which it is entitled, the delegates you accredit will receive the full number of voting cards to which your NFA is entitled.

If your NFA is unable to be represented at the 30th Conference, please contact IFUW Headquarters immediately, but no later than 15 June 2010.

Number of Members	Voting Delegates	Number of Members	Voting Delegates
20 - 200	1	1 501 – 2 000	7
201 - 400	2	2 001 – 2 500	8
401 - 600	3	2 501 – 5 000	9
601 - 800	4	5 001 – 10 000	10
801 - 1 000	5	10 001 - 15 000	11
1 001 - 1 500	6	15 001 – 20 000	12

Accreditation for the 90th and 91st IFUW Councils

The 90th IFUW Council will meet all day on Wednesday 4 August. The 91st IFUW Council will meet in a half-day session on the morning of Tuesday 10 August.

PLEASE NOTE:

The 90th Council will start at 9.00 on Wednesday 4 August, so Council Members should arrive in Mexico the day before.

According to the IFUW Constitution and By-laws, each national federation or association is entitled to one Council Member at each Council. The choice of Council Member (CIR, President or other member) is the decision of each national affiliate.

Council Members representing national federations and associations receive reimbursement from IFUW of 30 per cent of their travel costs, based on the least expensive airfare available. Although there will be two Councils held in Mexico and there could be two different Council Members, only one payment of 30 per cent will be made.

Council Members will receive this reimbursement and be allowed to vote at the Council only if their national federation or association has fully paid all dues owed to IFUW up to and including those payable on 1 January 2010, or if special arrangements have been made.

Council Members may receive the travel grant at Conference or by bank transfer **following** the Conference. Council Members should be provided with a copy of the travel grant form, which will be sent to the CIR or may be requested from susan.phillips@ifuw.org.

Credentials Statement *(sent to CIRs only)*

Each CIR will receive a copy of the credentials statement.

Your CIR should complete the credentials statement with the list of the voting delegates and alternates who will be representing your national federation or association at the 30th IFUW Conference and your Council Member(s) for the 90th and 91st IFUW Councils. This copy should be signed by two of your national officers and returned to IFUW Headquarters by post or fax as soon as possible, **but no later than 15 July 2010**. The form may be scanned and sent to IFUW Headquarters as an e-mail attachment, provided that the names and signatures are legible. If there are any changes in your delegation, you must notify IFUW Headquarters immediately.

Presentation of Credentials at Council and Conference

Your CIR should give a copy of the final credentials statement, complete with any last minute changes, to the leader of your delegation to bring with her to the Conference to give to the Credentials Committee at registration. This must be signed by two national officers.

The leader of your delegation may collect the voting cards for your national federation or association in the conference registration area beginning on Tuesday 3 August.



Thank you for your cooperation.

We hope that every IFUW affiliate will be represented in Mexico and that many of your members, in addition to your official delegation, will plan to attend!

If you have questions, please contact ifuw@ifuw.org.